



BYLAWS OF THE SEXUAL HEALTH ALLIANCE OF LINN & JOHNSON COUNTIES

Article I: Name

This organization shall be known as the Sexual Health Alliance of Linn & Johnson Counties (hereto referred to as the Alliance).

Article II: Purpose/Vision

The Alliance is a coalition of community agencies, organizations, and individuals who seek to affect positive change within their communities in the areas of sexual health, sexually transmitted diseases (STD) and HIV/ AIDS prevention. The Alliance understands that STDs and HIV/AIDS are present in our communities and have deleterious effects to the health of our residents. As an alliance, we value comprehensive sex education, which promotes both abstinence and age-appropriate, medically accurate information about contraception, prophylactics, and sexual health. The Alliance believes in an inclusive community and is accepting of all individuals regardless of differences.

The Sexual Health Alliance is a collaborative group that promotes and supports healthy relationships and sexual behaviors in Linn and Johnson counties through community engagement

The Sexual Health Alliance is committed to being a leader in creating a positive culture of sexual health and safety in our communities. By collaborating with organizations within Linn and Johnson counties, the SHA will be a reliable sexual health resource and will present a unified effort toward meeting the goals of our alliance as well as our community members.

Article III: Membership/Voting

- A) In no aspect of its activities shall there be any difference in the treatment of persons on the basis of race, national origin, color, creed, religion, sex, age, ability, veteran status, real or perceived sexual orientation, gender identity, or associational preference, or any other classification which would deprive the person of consideration as an individual.
- B) Membership shall be open to all people who live, work, or volunteer in Linn or Johnson Counties who maintain a vested interest in combating STD and HIV infections in their local communities & promoting sexual health. This may include members from the fields of public health, sexual health, general medicine, nursing, student health services, aging services, and health promotion as well as representatives from support fields such as the lesbian, gay, bisexual, transgender, and queer communities, art communities, minority communities, and communities of faith. Individual members will need to sign a statement of individual commitment when they first join the Alliance in order to be able to vote and be considered an official member of the Alliance.
- C) Community Based Organization (CBOs) and local agencies will have no limitations on the number of members that may be sent to represent their organization at coalition meetings. However, voting will occur on an agency basis requiring that

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each agency appoint one voting member who will maintain voting responsibility. The appointment of said voting member shall be reported to the coalition Secretary for recordkeeping and should be updated promptly in the event of change.

a. In the event of a voting member's absence from a voting meeting, a proxy vote must be submitted via email or in writing to the coalition secretary no later than 24 hours in advance of the scheduled meeting time.

D) Membership is open to any member of the public, who lives, works or volunteers in Linn or Johnson counties, who has a vested interest in the cause and mission of the coalition. Seated members are expected to actively recruit new members from their respective communities to take part in the coalition. Membership revocation, while unanticipated, will be handled by the executive board on a case-by-case basis.

Article IV: Officers and Duties

The Alliance shall be led by an executive board comprised of no less than three persons elected and appointed by the voting members as deemed appropriate in Article V of this document.

A) Facilitators (2)

a. The Facilitators shall be vested with the responsibility of preparing for, calling and leading all coalition meetings, both executive and general. The Johnson County Facilitator shall be assigned within Johnson County Public Health and the Linn County Facilitator shall be assigned within Linn County Public Health.

C) *Secretary

a. The Secretary shall keep an accurate record of all meetings, attendance, and votes. The Secretary shall be responsible for the compilation of minutes and their distribution. The secretary shall also assume responsibility of the Alliance's Gmail account. This includes maintaining documents on the G-Drive.

D) *Treasurer/Historian

a. The Treasurer/Historian shall propose and maintain the budget, and regularly communicate with Linn County Public Health regarding all needed transactions. The Treasurer/Historian shall be responsible for maintaining a historical record of Alliance activities. * Filled by Planned Parenthood and United Action for Youth if vacant.

E) Online Coordinator

a. The Online Coordinator shall assume responsibility of the Alliance's social media platforms and website. This includes creating and scheduling posts and creating meeting events on Facebook. The Online Coordinator shall create and update website content including meeting information, agendas, and minutes.

Article V: Meetings

A) Coalition meetings shall occur no less than once per quarter— and more frequently should the executive board feel it is appropriate.

B) Due to the nature of participation Quorum shall not be required to conduct official business. A majority of votes (50% + 1) will be the necessary standard for passage on all proposed business during normal business meetings.

C) Scheduled coalition meetings shall be held rotationally between designated sites within Johnson and Linn Counties.

D) Meetings shall be led by the President, or a designated delegate in his/her Absence, and follow the guide of Robert Rules of Order.

Article VI: Elections

A) Executive board elections shall be held once per calendar year at the last or first coalition meeting of the year.

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- B) Members will be notified one meeting in advance of upcoming or impending elections with a reminder to be included (via email) in the distributed minutes from that meeting.
- C) Members will be eligible to vote in any election of the executive board if they meet the following criteria:
 - a) The member has been a voting member of the coalition for no less than two consecutive general meetings prior to the election of the executive board.
- D) Should a vacancy occur on the executive board at a time not consistent with scheduled elections remaining board members shall call a special election which may take place at a normal business meeting as long as the voting members are given proper notice of one calendar month prior to it taking place.

Article VII: Finances

Finances shall be considered any monetary asset maintained by the coalition. Finances shall be handled with transparency by the elected Treasurer and reported upon quarterly at general business meetings of the coalition.

Article VIII: Amendments

- A) Any member or the executive board may propose amendments to this document at any time by presenting a written modification to the executive board and requesting that a discussion be placed on the agenda for an upcoming coalition meeting.
- B) Proposed amendments shall be distributed, via email, to all eligible voting members following introduction and discussion.
- C) Voting on proposed amendments shall occur at the next business meeting following the amendment's introduction, initial reading, and electronic distribution.
- D) A supermajority (2/3) vote of all eligible voting members shall be required to satisfactorily amend this document.

Article IX: Ratification

- A) The proposed version of this document shall be introduced to Coalition members at a general business meeting, distributed via email for review after the initial reading, and scheduled for discussion and vote at the Coalition meeting following the initial introduction.
- B) A supermajority (2/3) vote of all seated voting members shall be required for the adaptation of this document.